

**Department of Biostatistics & Medical Informatics  
University of Wisconsin School of Medicine & Public Health**

**Biomedical Computing Group Fee Policy  
Updated October 12, 2023**

**Policy**

In accordance with the School of Medicine and Public Health (SMPH) policies on information technology, the Department of Biostatistics and Medical Informatics (BMI) maintains a HIPAA-compliant, secure, fully redundant, high-performance computing environment that is professionally managed by BMI's Biomedical Computing Group (BCG).

BCG provides a mission-critical computational infrastructure for the department's methodological research and for its school-wide collaborative research activity in biostatistics and biomedical informatics. BCG systems also support the department's core service operations, including the Biostatistics Shared Resource (BSR), the Cancer Informatics Shared Resource (CISR), the Biostatistics and Epidemiology Research and Design (BERD) core, and others.

BMI charges BCG fees to research projects that require use of the compute resource. The fees support the maintenance and development of the compute infrastructure. BMI uses an effort-based chargeback system to recover these expenses. Chargeback amounts are based on the BMI faculty, staff, and/or student payroll effort for billing period. The BCG fee is assessed in addition to direct salary support for BMI faculty, staff, or students.

The BCG fee does not include the dedicated effort of BCG staff for application development and other activities that are specific to individual research projects. BCG staff engaging in direct support to a project must be funded by the PI or unit requesting such dedicated effort. Dedicated effort of BCG staff on projects is by approval only and will incur BCG fees appropriate to the BCG staff member's effort.

See the guidance document titled *Guidance - Including BMI employees on research proposals and projects* for detailed information on how to engage with BMI when developing or managing budgets that include the effort of one or more BMI employees.

Learn more here: <https://biostat.wiscweb.wisc.edu/home/engaging-with-bmi-for-research/>

This policy is due for review by June 30, 2026, by the department administrator, lead research administrator, and department chair.